

date:_____ resman #_____

consultant:_____

candidate details form

please refer to our "collection statement" attached to this clipboard to find out more about our privacy policy before completing this form. please complete both sides of this form and sign and date. thank you!

name: mr / miss / ms / mrs

surname:_____ **first name:** _____

address: _____

suburb: _____ **state:** _____ **postcode:** _____

phone: mobile: _____ **home:** (____)_____

business: (____)_____ **best contact #:** mobile / home / business

email: _____ **d.o.b:** _____

drivers licence: yes / no *if yes, please list the state:* _____ **car owner:** yes / no

residency status: are you an **australian permanent resident?** yes / no

if not, are you **legally** permitted to work in australia? yes / no

*please provide passport and VISA number:*_____

i agree to advise ICUR pty ltd within 48hours should my visa status change

computer software skills:

- | | | | | |
|--|--|--|---|---|
| <input type="checkbox"/> internet | <input type="checkbox"/> ms excel | <input type="checkbox"/> ms word | <input type="checkbox"/> ms powerpoint | <input type="checkbox"/> ms access |
| <input type="checkbox"/> keynote | <input type="checkbox"/> indesign | <input type="checkbox"/> quark express | <input type="checkbox"/> illustrator | <input type="checkbox"/> photoshop |
| <input type="checkbox"/> freehand | <input type="checkbox"/> acrobat | <input type="checkbox"/> dreamweaver | <input type="checkbox"/> flash-animation | <input type="checkbox"/> flash-actionscript |
| <input type="checkbox"/> aftereffects | <input type="checkbox"/> finalcut pro | <input type="checkbox"/> coldfusion | <input type="checkbox"/> html - hand coding | <input type="checkbox"/> premiere |
| <input type="checkbox"/> quickcut | <input type="checkbox"/> mac/pc/cross platform | | | |
| <input type="checkbox"/> databases / other_____ | | | | |
| <input type="checkbox"/> campaign data tracking systems_____ | | | | |

current salary package:

base: _____ **super %:** _____ **commission/bonus:** _____

car allowance/company car:_____ **other:**_____

desired salary package: _____ **temp/freelance rate:**_____

reason for leaving last position: _____

notice period/availability: _____

do you have upcoming holidays arranged? *(when and for how long?)*_____

seeking: full time / part time / contract / temporary / freelance

desired position: _____

desired locations: _____

interview availability times: _____

how did you find out about ICUR?

seek mycareer ICUR hot jobs newsletter ICUR website careerone
b&t adnews pfj website other: _____

if referred, who referred you? _____

referees:

1) name: _____ 2) name: _____
title: _____ title: _____
company: _____ company: _____

office use only:

Your ICUR consultant will discuss the following with you:-

which recruitment agencies have you spoken with? _____

which companies have you spoken with directly? _____

which companies would you like to work for? _____

referral program / hot jobs: yes / no

candidate (hot talent) alert: yes / no

6 month follow up: yes / no

** permission to be included or not included in these programs as indicated as discussed with your ICUR consultant.*

i understand that when ICUR pty ltd receives my personal information it will be stored confidentially, for future reference. i authorise any of my former employers to furnish their record of my services and my reason for leaving their employ. i release them and their company from any liability for any damage whatsoever for issuing same. note: ICUR pty ltd will speak with referees only after obtaining your approval to do so.

I declare the information I have provided is true and correct, to the best of my knowledge.

signature: _____

date: _____/_____/_____